



JOB POSTING

Campground Office Supervisor | Muskoka Bible Centre

Posted December 15, 2021

Position

- Campground Office Supervisor
- Seasonal, hourly position
- Huntsville, Ontario, Canada

MBC Campground

- Our Campground is home to 235 seasonal trailer sites and 50 nightly tent and trailer sites. The Nibble Nook, our Campground convenience store, offers groceries, fresh baked goods, treats, ice, firewood, and more to meet our guests' needs.

Responsibilities

- To provide a high quality experience for our weekly and seasonal campground guests, including tasks such as making reservations, communicating with families by phone and email, warmly greeting visitors to our Campground, general office and store procedures, and supervising summer students.

Hours of Work

- 40 – 44 hours per week, May – October
- Evening and weekend work is required.

Compensation

- Starting hourly pay, \$15.00 plus 4% vacation pay
- Staff discounts, meals and uniforms as per our staff handbook.

Qualifications

- A committed follower of Jesus Christ.
- A servant attitude towards serving MBC guests.
- Thrives in a busy environment and is quick to learn new tasks. A self-starter that is able to complete tasks in a timely manner. Prepared to communicate well with guests in order to handle and solve customer service concerns.
- Experience using Microsoft Office.
- Strong customer service skills.
- A solid work ethic with an eye for 'the big picture', and is willing/ready to serve others.
- Signed agreement to the Muskoka Bible Centre Statement of Faith and Code of Conduct.
- Support of orthodox theology in particular the statement of faith held by MBC. This statement can be found at: www.muskokabible.com/about/statement-of-faith

Compensation

- Starting hourly pay, \$15.00 plus 4% vacation pay
- Staff discounts, meals and uniforms as per our staff handbook.

How to Apply

- Please send a cover letter, resume and references to Sandy Symons, Campground Manager, at sandy.symons@muskokabible.com or call 705 789-0123.