

MBC Internship Code of Conduct



Our mission as a conference, camp and retreat centre is to bring ultimate glory to God and His Kingdom. In this context it is of paramount importance that our staff members conduct themselves in a way that is honouring to men and above all—honouring to God. Therefore, all staff members serving at MBC are required to abide by certain standards and practices. Specifically, MBC considers the following conduct to be inappropriate in our context as a Christ-centred ministry organization:

- ▶ Abusive behaviour of any kind (e.g. foul language, blatant insubordination, etc.)
- ▶ Malicious acts, physical aggression or threat to the safety of others.
- ▶ Immoral sexual comments or behaviour: premarital, extramarital or homosexual
- ▶ Use of illicit drugs
- ▶ Abuse of tobacco, cannabis, alcohol or vaping
- ▶ Criminal activity of any kind
- ▶ Theft and fraud
- ▶ Lying or deceit
- ▶ Disregard for MBC policies.

Participation in any of the above by staff **on or off** MBC property, and by any means (physical, verbal, text, email, social media, etc.) may initiate investigation and appropriate disciplinary action, as necessary. Note that staff designated as ministry and/or management will be held to a higher level of accountability regarding off-site behaviour and conduct than other staff.

Furthermore, we encourage all staff to practice wisdom and careful judgment in the exercise of personal freedom. This includes things such as the responsible use of time and material resources, the honest pursuit of spiritual growth—including attendance at staff bible studies and chapel when possible.

Abstinence from alcohol, tobacco, vaping, gambling and any type of substance abuse is required at all times for Stepping Stones, Widjitiwin Summer Staff and Internship program participants. Modest behaviour and dress is important as well as maintaining personal relationships that are above reproach (i.e. guy/girl relationships). **All staff members MUST remain out of the residential quarters of the opposite sex.** Choice of entertainment (TV, movies, music) both on-site and off-site must also be a matter of discernment and wisdom. Staff and volunteers of MBC will refrain from profession or promotion of religious beliefs incompatible with Christian faith.

Failure to adhere to the above guidelines may be just cause for disciplinary action up to and including dismissal. MBC expressly reserves the right under this policy to terminate an individual's employment or service for just cause upon violation of the specific or general elements of this policy.

In the event of a violation or breach of this policy, MBC will attempt to bring about restoration of the individual in order to restore a working relationship with MBC. Actions taken may include, at MBC's discretion, review of the problem by the CEO with the alleged offender, professional counseling, accountability measures and / or probation. MBC may also choose to dismiss the individual based on the severity of the situation and results of any restoration process.

Should any staff or volunteer member, having signed this code of conduct, find himself or herself in a position where they can no longer uphold these standards, they should immediately advise the CEO.