



MBC | **ROOTED
IN FAITH
& FAMILY**

SITE IMPROVEMENT APPLICATION

For installation, relocation or removal of trailers, decks, sunrooms, sheds etc.

Section A: General Information (Required by all applicants)

Name: _____ Phone #: _____

Site Number: _____ Email Address: _____

In a few sentences, please describe the work to be completed:

Date work to commence: _____ Expected Completion Date: _____

Note: ALL construction must occur within your own lot lines. Any Municipal Building permit applications will be submitted to the Town of Huntsville by Muskoka Bible Centre. The cost for the permit and its submission is \$150.00.

Section B: Trailer Installation/Relocation/Removal

Type of Work: (Please check one) Installation Relocation from _____ to _____

Removal

Trailer Date of Manufacturing: _____

* If the trailer is not brand new, please attach 4 photos; one taken of each side of the trailer. A propane and electrical inspection will be required prior to occupancy.

* If the trailer is brand new, please attach the manufacturer's specification sheet

Trailer Length: _____ Trailer Width: _____ Tip out size: _____

2nd tip out size: _____ 3rd tip out size: _____

Is there a trailer currently located on this site: YES NO

If YES, where will that trailer be relocated to? _____

Please describe any site preparation you are planning to do prior to the installation of the trailer.
(leveling, gravel, etc. _____

Note: If any other structures will be installed with the trailer (eg. deck, sunroom shed,) please complete those sections as well.

Section C: Deck Installation/Renovation

Type of Work:(Please check one) () Installation of New Deck () Renovation of Current Deck

Deck Length:_____ Deck Width:_____ Deck Height:_____

Please submit structural drawings of the deck prior to installation, and in order to secure a Municipal Building Permit if necessary.

Section D: Sunroom Installation/Renovation

Type of Work: (Please check one) () Installation of New Sunroom () Renovation of Current Sunroom

Name of Manufacturer: _____

Only factory build Sunrooms are permitted. Please attach a copy of the engineering diagrams of the sunroom prior to installation in order to secure a Municipal Building Permit

Section E: Shed Installation/Relocation

Type of Work: (Please check one) () Installation of New Shed () Relocation of current shed

Shed Length:_____Shed Width:_____ Shed Height:_____

Only factory built sheds/storage units are permitted. Lot space will determine size of shed/storage unit permitted. Please attach make and model number of proposed shed or storage unit, along with photo. One storage unit per site.

Section F: Fire pits – Please provide size and location of fire pit.

Section G: Drawing required by all applicants. Please draw all existing structures and trees as well as newly planned structures. Your drawing must include accurate measurements and locations of all structures.

Signature and Date: By signing you agree to have read and understand the Campground Handbook by laws regarding site modifications;

Leaseholder Signature _____ Date: _____