

ROLE DESCRIPTION:

WIDJIITWIN SECTION HEAD

Term:	Seasonal: Spring & Summer
Reports to:	Widjiitiwin Assistant Program Director; Camp Shepherd
Enrollment Level:	SLT

Role Description:

Supervise cabin leaders and implement staff 1 on 1s for checking in with frontline staff and offering spiritual care. Assist the camp shepherd in their overseeing of staff morale. Lead staff Bible Studies and organize staff events. Keep a hand on the transformation happening within campers and grounds by implementing data collecting surveys each week as well as surveying staff

Accountabilities:

- Serve on the Summer Widjiitiwin leadership team
- Supervise cabin leaders
- Implement staff 1:1's for checking in with frontline staff and offering spiritual care
- Assist the Camp Shepherd in their overseeing of staff morale
- Oversee spiritual discipleship of camp, including morning devotionals, staff chapels & cabin devotional times.
- Equip cabin leaders in discipleship
- Lead staff bible studies
- Organize staff events (parties, guy's/girl's nights, end of summer party)
- Keep a pulse on the transformation happening within campers and groups by implementing data collecting surveys each week as well as surveying staff, campers and partners through conversation
- Run 2 staff/volunteer prayer times weekly
- Spiritual leadership within the Widjiitiwin program
- Widjiitiwin staff feel equipped and supported spiritually and emotionally in their roles
- Widjiitiwin staff are unified as a team, serving with joy, and are encouraged by the fruit of their labour
- MBC Team player
- Staff team feels celebrated for their service
- Widjiitiwin leadership team is kept up to date of transformation taking place in the lives of campers and staff
- Service with Excellence Every Time (S.W.E.E.T.)
- Compliance with all relevant government regulations, the MBC Child and Youth Protection Policy and Staff Handbook policies and procedures
- Student Leadership Team expectations and Responsibilities for those who are SLT

Qualifications/Education:

- Strong personal spiritual vitality and commitment to Jesus Christ
- 2+ years ministry experience
- Working with youth, camp ministry, etc.
- Post-Secondary: Bachelor of Religious Education +
- First Aid/CPR an asset

Additional Requirements:

- Mature in Conduct; Professional in communication, conduct and appearance; Problem Solver; Guest Focused;
- Quick on feet, quick responding and can handle crises.
- Able to liaison effectively with guests and program participants;
- A heart for influencing youth & young adults to be passionate followers of Jesus Christ.

ROLE DESCRIPTION:

WIDJIITWIN SECTION HEAD

- Comply with the requirements of the Occupational Health and Safety Policy by being aware of your responsibilities and act accordingly; working in the safest possible manner,
- Maintain safe and clean facilities environment by developing, enforcing and complying with procedures, rules and regulations
- Be a connected member of the MBC staff team, supporting all departments as team members, extending grace and responding with respect.
- Adherence to the MBC Statement of Faith

Working Conditions:

- Working in a Christian service ministry requires a high standard of personal integrity and lifestyle. Each staff member working at MBC will be expected to adhere to the Code of Conduct as described in the Staff Manual. All staff members are expected to share in the vision and ministry of MBC and Camp Widjiitwin regardless of their role or position.
- You can expect to work 6 days per week
- You can expect to work 12+ hour days during camp weeks and to be on call 24/7 days a week for camp partnership weeks

Spring Crew Service Roles – SLT & CORE

During the Spring (May & June) all SLT and CORE Spring Crew staff will assist in other departments to help prepare MBC for the arrival of our summer guests. SLT & Core staff may be asked to do any or all of the following roles. Program staff will be given a minimum of one day a week to plan for the summer.

Maintenance/Building Projects: A major part of Muskoka Bible Centre's responsibilities is to maintain our God given property and facilities, ensuring readiness for the spring and summer seasons. Expect hard work and fulfillment as you prepare the grounds and facilities for ministry.

Housekeeping: Helping the Housekeeping department prepare for and clean up after retreat groups includes tasks such as cleaning guest accommodations, setting up meeting rooms, cleaning washrooms and taking out the trash! Housekeeping plays an integral role in the delivery of great ministry.

Food Services: Our kitchen will be hopping in May and June with retreat groups during this busy season. Many of the students will serve in the Dining Room and on the Dish Crew alongside our full-time food service staff. We are known for our food and our warm & hospitable Dining Room service.

Front Office and Campground Office: CORE staff hired for these positions will spend most of their spring crew work hours in their department.

Widjiitwin: CORE and SLT staff hired for these positions will spend most of their spring crew work hours in their department.

Outside of regular work hours, Spring Crew may be tasked with additional leadership opportunities. These may include organizing worship events, leading a small group, acting as Duty Manager for weekend groups, or similar tasks.